



ATTENDANCE POLICY

All students are expected to be in attendance at every session and to participate for the full duration of every session.

Because of the limited number of times that students attend sessions in this unique program, absence from a session prevents a student from getting the full benefit of the module and detracts from the learning process for all other students. Tardiness, leaving early from class and absences affect student performance adversely. Class participation matters. A student's grade may be adjusted based on participation and attendance, at the discretion of the faculty.

Timeliness: Late arrival; early departure

The third time that a student arrives late or leaves early, he or she will be put on probation and required to meet with a representative of MSSAA.

Absences

The second time that a student misses a session; he or she may be dropped from the program, or placed on probation. Readmittance will be considered only after a meeting with a representative of MSSAA.

Dismissal from the Program

Students who are unable to meet the participation expectations of the program may be asked to leave the program. If the dismissal occurs in the first three months of the program, a portion of the tuition fee will be returned.

Missed work and assignments

Students are expected to contact their fellow students or the instructor to get information and assignments that they missed through lack of timeliness or absence.

Contract

Students will be asked to sign a contract at the beginning of the year that outlines the LLP expectations and sanctions regarding attendance. See "LLP Contract".