

For: Principals, Assistant Principals, Team Leaders, Coordinators, Aspiring Leaders, and Department Chairs



How to Utilize Faculty and Leadership Team Meetings to Build and Sustain Professional Learning Communities

**Featuring Teachers²¹ Workshop Trainer
Peg Mongiello**

Summer
Institute
Pre-Conference

According to Eastwood and Lewis, "Creating a collaborative culture is the single most important factor for successful school improvement initiatives. Building and sustaining professional learning communities require time for staff to be involved in collective inquiry. Principals and assistant principals are the instructional leaders of their buildings and have the opportunity to lead the learning through faculty and team meetings. This workshop will explore ways to utilize these meetings to focus on student learning, to examine results and to plan interventions and extensions. Add to your leadership toolkit with powerful resources, activating strategies, and key questions for collaborative action research.

Participants will:

- Examine the key structures that build a professional learning community.
- Design ways to use student work to support a data culture.
- Apply principles of adult learning to structure and organize meetings.
- Utilize a wide variety of strategies to engage staff in collaborative inquiry.



Tuesday, July 28, 2009

At the Sea Crest Resort
And Conference Center,
North Falmouth, MA

Sign-In/Registration: 8:00 am
Workshop: 8:30 am to 3:00 pm

**Massachusetts Secondary School
Administrators' Association**
33 Forge Parkway, Franklin, MA 02038

Workshop Contact: *Linda Taylor*
Phone: (508) 541-9832
Fax: (508) 541-9888
E-mail: ltaylor@mssaa.org

Peg Mongiello has over 30 years of experience in classroom teaching and administration in K-12 schools and in higher education. She has taught in self-contained classrooms as well as heterogeneous, homogeneous, and alternative pull-out classroom settings. Peg has extensive experience with co-teaching and coaching models, has coordinated curriculum mapping and development across the grade levels, and has designed and delivered professional development for district-wide staff.

6-10 PDPs



Directions to the Sea Crest:

From Metropolitan Boston Area

Southeast Expressway to Route 3. Take Exit 1A to Route 6 West. Take first exit at Bourne Bridge rotary to Route 28 (Falmouth and the Islands), to Bourne Bridge over Cape Cod Canal.

From Points North

Take Interstate 495 to Route 25 East to Bourne Bridge over Cape Cod Canal.

From Bourne Bridge and Cape Cod Canal

Route 28 Falmouth and the Islands) to Route 151 exit, left at bottom of exit ramp, left at first traffic signal (Route 28A South) one mile to rotary, take first exit onto Shore Road, then 1.5 miles to Sea Crest.

MSSAA Workshop Registration Policies

Cancellation: Cancellations received up to 72 hours before the workshop will be honored. If you do not cancel and do not attend, you are responsible for full payment.

Inclement Weather: If the weather is uncertain, call the MSSAA front desk at (508) 541-7997 or check the website at www.mssaa.org after 6:15 a.m. on the morning of the workshop to check for cancellation.

Confirmation: If you have not received a confirming email within a few days of registering, please call Linda at (508) 541-9832. This printed email or your printed, completed online registration ("Thank You" at the top) is your proof of registration.

Group Discount: Schools or Districts registering three or more people at one time qualify for a discount of \$20 per person per workshop.

"Umbrella": Teachers may register for the member rate if their building principal is an MSSAA Member.

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Fees: Member \$200/Non-Member \$245

Name: _____

School: _____ Position: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone & Ext: _____ Email (mandatory): _____

Program fee includes training, training materials, continental breakfast and lunch!

Total Registration Fee: \$_____

Check or Purchase Order #: _____

Return this form to: Linda Taylor, MSSAA, 33 Forge Parkway, Franklin, MA 02038, or fax to: MSSAA, Attention: Linda Taylor, (508) 541-9888

CLICK HERE

to register online at www.mssaa.org

Earn four additional PDPs (per day) by using workshop content in your school or district!
For more information about the additional PDP component, please contact Linda Hayes at the MSSAA Office, (508) 541-7997, or by email at lhayes@mssaa.org