

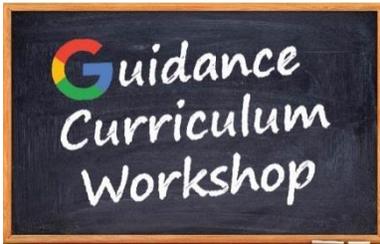


MASSACHUSETTS SCHOOL
ADMINISTRATORS' ASSOCIATION



An MSAA Professional Development Workshop for: counselors whose schools are currently using G Suite for Education. Participants must bring a laptop or Chromebook that has access to your school's G Suite for Education

Introduction to G Suite for Education: Google Apps for School Counselors



**Featuring Unique Potential Presenter:
Katherine Gray, M.Ed., C.A.E.S., G.E.C.C.**

Friday, October 12, 2018
at the MSAA Office, Franklin

Sign-In: 8:00am-8:30am
Workshop: 8:30am-3:00pm

PD Hours: 6
Content Area: College and Career Readiness

Fees: Member \$215 / Non-Member \$285

MSAA Contact: pd@msaa.net

If you are at a school that embraces Google Apps, it is time for you as school counselor to realize the potential of these tools to support your work with students and other professionals. You will learn how your students can link documents to platforms like Naviance, MassCIS or MEFA Pathways to create a robust electronic portfolio. You will also learn how to use Google Forms for surveys, Google Sheets for data, and Google Sites to create a website. This workshop will introduce you to the potential of using G Suite for Education apps to deliver guidance curriculum. This workshop will be "hands-on" so bring your laptop or Chromebook.

Participants will:

- Learn the basic functions of Google Drive, Forms, Sheets and Sites.
- Learn how to organize your files on Google Drive.
- Learn how to link documents.
- Create a survey using Google Forms.
- Create a Google Site.
- Explore the possibilities of delivering curriculum using Google Classroom.
- Provide and get feedback from colleagues.

Katie Gray is an independent consultant and leadership coach with over 28 years of experience in public education as a school counselor and an administrator. She worked as the Director of Student Services at Blackstone Valley Regional Vocational School District and was named the American School Counselor Association's Supervisor of the Year. Currently, Katie is developing and conducting trainings with MASCA and DESE for Race to the Top districts. Recently, she was appointed to the MA Board of Education's Task Force for the Integration of College and Career Readiness.

Register online at www.msaa.net

LEADERSHIP MATTERS



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