



MASSACHUSETTS SCHOOL  
ADMINISTRATORS' ASSOCIATION



*A two-part MSAA Professional Development Workshop for: K-12 Principals, Assistant Principals, Department Heads, Curriculum Coordinators, Assistant Superintendents, and Teacher Leaders*

## Grant Writing for Educators A Two-Part Workshop



**Featuring Presenter:**  
**Dr. Nancy Spitulnik**

**Tuesday, December 18, 2018**  
and **Tuesday, January 22, 2019**  
at the MSAA Office, Franklin

**Sign-In:** 8:00am–8:30am  
**Workshop:** 8:30am–11:30am

**PD Hours:** 6  
**Content Area:** *Leadership and Administration*

**Fees:** Member \$215 / Non-Member \$285

**MSAA Contact:** [pd@msaa.net](mailto:pd@msaa.net)

How can you bring extra money into your classroom or school? Write a grant! Learn how to find and write a grant to expand your classroom materials, develop new programs, or try out innovative ideas. This course will teach you how to research grants to find a good match, outline and develop the grant sections, plan your budget, and write the final grant to maximize your chances of funding.

**This workshop will span two mornings and will cover:**

- Types of grants
- Where to find grants
- Finding a good grant match for your project
- Reading a grant application
- Grant sections
- Tips for writing a successful grant
- Outlining your grant
- Developing the budget
- Developing the timeline
- Writing the project overview/abstract
- Writing the needs section
- Writing goals and objectives
- Writing the project description
- Writing the evaluation
- Organizing and submitting the grant
- Implementing and tracking the grant

**Dr. Nancy Spitulnik** has extensive experience writing and implementing grants. She has worked in education in Massachusetts for over 40 years as a Superintendent, Assistant Superintendent for Teaching and Learning, Curriculum Director, Grant Writer, Principal, Special Education Administrator, and Teacher. She also teaches leadership and curriculum courses as an adjunct professor at University of Phoenix and Becker College. Nancy takes the mystery out of writing a grant application, and emphasizes how to make it an exciting process.

[Register online at www.msaa.net](http://www.msaa.net)

**LEADERSHIP MATTERS**

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